

Yoxford Parish Council

Councillors are summoned to attend a meeting of Yoxford Parish Council
on Thursday 6th March 2025
at 7:00 pm at Yoxford Village Hall.

Public and press are welcome to attend.

AGENDA

1. Attendance and apologies

2. To receive declarations of interest and to consider requests for dispensations

3. Public Forum

- a. Members of the public may address the Council on any agenda item.
- b. To receive a report from County Cllr. Richard Smith.
- c. To receive a report from the District Cllr. Julia Ewart.

4. Minutes

- a. To approve as accurate the minutes of the meeting held on 6th February 2025 and of the Extraordinary meeting held on 20th February 2025.
- b. Matters arising.

5. Councillors' and Clerk's Reports

- a. To receive an update on the Casual Vacancy.
- b. Cemetery:
 - i. to consider the new draft policy and pricing schedule on commemorative benches, plaques and trees.
 - ii. to discuss the maintenance needs of the driveway.
- c. Children and Young People (Cllrs. McCallum & Gardner)
- d. Church.
- e. Community Partnership (Cllr. Thompson)
- f. Volunteers Work Party
- g. Yoxwood: to discuss next steps in managing the community woodland.

6. Strategic Objectives 2024-2025

- a. To receive further updates concerning the legal transfer of Yoxwood View play area (Priority 1.2).
- b. To receive an update on progress on works to implement the revised traffic management measures on Old High Road and Fish Shop Hill. (Priority 3.1)
- c. To consider any information for communicating (Priority 2.1) and to receive an update regarding the new noticeboard (purchased from Chediston PC).

7. Parish Matters

- a. To discuss issues raised by resident's contact regarding clearance of the River Yox and tree felling by/on the Cockfield Hall estate in the village Conservation Area.
- b. To receive and discuss relevant updates regarding the Sizewell C project including:
 - i. noting Cllrs. Patterson & Walford's attendance at the next Yoxford Transport Group meeting on 13th March.
 - ii. agreeing attendance at, and pre-submitted questions to the Community Forum on 27th March 7pm.
- c. To receive an update on East Suffolk Council's 2024/5 Keep the Heat: thermal imaging project scheduled for 26th February to 11th March 2025.
- d. To receive an update on all matters regarding the requirements of riparian responsibility.

- e. To receive and discuss relevant updates regarding other Nationally Significant Infrastructure Projects (NSIPs) including:
 - i. To note Cllr. Patterson, Thompson and Walford's attendance at the LionLink webinar on 17th March 2025 6.00pm - 7.30pm
 - ii. To discuss attendance at AEPA East Suffolk Town & Parish Council meeting re Energy Projects 10th April 6.30-8.30pm at Snape Maltings.
- f. To receive an update following the reporting of the condition of the pavements in the village via the SCC Reporting Tool.
- g. To receive an update from the Funding Working Party.
- h. To receive an update regarding the investigation by SCC under the Wildlife and Countryside Act 1981 – Section 53 Claimed Footpath – of a missing section of Footpath 10, Yoxford.

8. Administration and Procedures

- a. To receive an update on the migration of the .gov.uk website and all associated matters.
- b. To adopt revised model Standing Orders.
- c. To receive an update on the review and renewal of the Yoxford Allotments Association Tenancy Agreement.
- d. To conduct the annual review of the Financial Regulations.
- e. To conduct the annual review and approval of the Asset Register.
- f. To conduct the annual review and approval of the Internal Controls Statement.

9. Planning Matters

- a. To agree Councillor attendance and contribution at East Suffolk Council's Planning Committee meeting of 11th March 2025, where application DC/24/1199/FUL (Extensions and alterations of the public house, The Griffin, to include the provision of bed and breakfast accommodation and car park.) is to be discussed.

10. Finance

- a. To note and discuss the monthly financial position February 2025.
- b. To review budget against actual for Q3.
- c. To note the s.137 expenditure limit of £10.81per elector for the financial year 2024-25 and £11.10 for the financial year 2025-6.
- d. To authorise the payments listed below:

Details	Payee	Amount	VAT	Total	Power
Salary March 2025	Employee	£958.08	n/a	£958.08	LGA 1972 s.112
Invoice 3992 green areas maintenance	SCL Landscape Management Ltd.	£1375.00	£275.00	£1,650.00	OSA 1906 s. 9
Invoice 0686 .gov.uk website & associated tasks	CAS Ltd	£883.00	Nil	£883	LGA 1972 s.142

11. Correspondence

- a. To review correspondence received from 1st to 27th February 2025 and take action as appropriate.

12. Questions to the Chair/Items for the Next Agenda

13. Next Meeting

- a. To confirm the date and time of the next meeting of the Parish Council scheduled for Thursday 3rd April 2025 at 7:00 pm.

Trudy Charles
Parish Clerk & RFO
25th February 2025