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| Meeting Title: | SZC Traffic Monitoring Update | Location: Teams  |  |
| Date: | 2 December 2024 | Time: 1300–1515 |  |
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Attendees:

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| East Suffolk Council (ESC) | Carolyn Barnes |
| Sizewell C (SZC) | Jez Porter, Kirsty McMullen, Rebecca Quigg, Joseph Hough, Zoe Botten, Richard Knight |
| Suffolk County Council (SCC) | Steve Merry |
| Parish Councils  | Richard Cooper, Andrew Turner, Klaus Fortmann, Alexander Nicoll (SCC Councillor), Traci Weaver, David Chenery, Tim Beach, Geraldine Barker, Lesley Beevor, Simon Flunder, Charlotte Fox, Stuart Walmsley  |

Notes:

| Item | Summary |
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|  | Introduction | * Rebecca and Kirsty initiated the meeting, noting Richard Bull's absence due to illness.
* They confirmed the attendance of the initial Parish Council contributors, and those who had formally accepted the meeting, as well as Steve Merry from SCC and Carolyn Barnes from ESC.
* Joseph agreed to lead the discussion on the transport monitoring note.
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|  | Sharing the Report  | * Tim suggested that the report should be shared widely.
* Rebecca confirmed that the traffic monitoring report will be made available on East Suffolk's website and shared through the parish council newsletter via the Community Relations team.
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|  | Raw Data  | * Richard Cooper asked if the raw data would be provided to parish councils.
* Rebecca and Joseph confirmed that the raw data would be available upon request.
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|  | Sharing the Report  | * Andrew checked if it would be appropriate to share the traffic monitoring report on Parish Council websites.
* Zoe and Rebecca confirmed that the link to the report on East Suffolk's website could be shared on parish websites.
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|  | Comparison to the DCO forecasts | * Klaus noted the relationship between the traffic monitoring data and the traffic flow predictions in the DCO, noting differences between past predictions and current data.
* Kirsty explained that a technical note will be submitted to the Transport Review Group, which will compare current data with DCO predictions, giving context, and identifying any significant changes or obvious trends.
* It was also noted that this data is a ‘first step’, and more clarity will be possible around trends once there are more data points.
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|  | Additional Monitoring Points | * Richard Cooper and David discussed the need for additional monitoring points in Wickham Market, including the High Street and the B1078.
* Rebecca agreed to take this request to the TRG on 16th January. *(Note: details of the potential points have been provided to Rebecca and this is on the agenda for the TRG in January)*
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|  | Additional Permanent Monitoring Points  | * Klaus and Alexander discussed the need for more permanent monitoring sites beyond the A12.
* Rebecca confirmed that this issue, which was discussed at the Southern Transport Forum in November, was on the agenda to be discussed at the next TRG meeting in January.
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|  | Speed Monitoring Accuracy in Westleton | * Andrew raised a concern about the accuracy of speed data in Westleton, suggesting that the monitoring site may not reflect actual speeds.
* Rebecca agreed to bring an alternative monitoring point to the TRG meeting in January.
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Action Log:

| Action | Action for |
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| Investigate potential design changes based on PC feedback  | WSP/SZC/SCC |
| Provide notes and slides for both Marlesford and Little Glemham schemes  | RQ |
| Discuss utilities challenges with wider Little Glemham Parish Council and let RQ know feedback on scheme options  | LT and NT  |